

SWIMMING CANTERBURY WEST COAST

MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD AT WHARENUI,  
MONDAY 13 November 2006

**WELCOME:** Mr Ron Clarke extended a special welcome to all present.

**PRESENT:**

Mesdames: Jan Bickley, Gill Cain, Carey Carey, Christine Cassin, Carol Corcoran, Marlene Morrison,

Messrs: Richard Bowden Ron Clarke, Brett Naylor, Mike Schout, Bruce Trangmar & Warren Wright,

**APOLOGY:**, none

Moved Seconded

Accepted

**MINUTES:**

Moved M Schout / W Wright Seconded

Carried

**ARISING FROM MINUTES:**

The money donated to SCWC from the Christchurch City Council towards the Omega electronic timing has been paid directly to QEII. This is a problem for us as it is not shown in our books as an entry. Carey has requested a letter from the Council to confirm that this funding was given to SCWC and the Omega system has been paid for by us & we do own it.

SCWC can not do online banking at the moment as this requires only one signature and our constitution at present requires two signatories.

Inserted "**and finance to \$10,000**" for Academy motion in the October minutes.

Moved R Bowden / W Wright Seconded

Carried

**FINANCIAL REPORT:**

C Carey tabled her report and presented accounts for payment.

**Accounts Outstanding:**

1125.00	Swimming NZ Hosting NZ Juniors 677030
2812.50	Swimming NZ Hosting Y & O 677031
387.00	Swimming NZ RADS Grant 677046
20.00	Aquagym (pool Pass replacements 677039)
17.62	Jasi NZ Spring Scratchings 677042
10.00	Wharenui Polo top 677045
227.00	AquaGym (201, 212, 213, 234, 238, 241)
375.00	Westport (226)
47.50	Halswell (227)
330.00	Templeton (230, 231, 236)
817.50	Wharenui (229, 232, 237)
66.00	QEII (235, 240)
66.00	Kaiapoi (242)
\$461.00	Greymouth (243)
\$265.80	IRD for GST refund return 1 May – 31 Oct

**Accounts for payment:**

\$69.19	Copy Print Ares Booklet copies & laminating
\$796.50	Copy Print Calendar printing 1000 copies
\$600.00	C Carey Admin Office exp May06 – Oct06 (6 months @ \$100 per mth)
\$439.77	Jasi (RADS 2) (\$289.77 food & \$150 Donation)
\$454.13	AquaGym (RADS 3) (\$304.13 food & \$150 Donation) <i>\$600 was the estimate</i>
\$730.00	Coaches expenses RADS series <i>\$780 was the estimate</i>
\$150.00	M Russell International Surf Pool Challenge 4 Oct (5 hours @ \$30ph)
\$150.00	L Tillman International Surf Pool Challenge 5 & 6 Oct (5 hours @ \$30ph)
\$120.00	D Winward International Surf Pool Challenge 5 & 6 Oct (4 hours @ \$30ph)
\$685.60	Limited Editions Ribbons printing Memorial Meet \$57.60/ SCWCA \$360 / SCWCB \$268
\$223.40	Screen Concepts Memorial Meet Towel printing
<i>\$100TBC</i>	<i>Ribbons &amp; Rosettes - Junior meet ribbons – enough to finish this series</i>
\$325.00	Wharenui Sports Centre Junior meet 1 pool hire
\$400.00	CCC QEII hire RADS # 2
\$2278.12	Mayer & Toye (plus Freight additional) Memorial Meet medals
\$1.70	Security Plastics cards

\$189.00	Float Sept - Nov	
	Dick Smith	36.11 DSE cable
	Whitcoulls	21 large envelopes
		45 stamps
		11 pens
		31.99 ink cartridge
	NZPO	7.05 parcel post
		14.1 easy track SNZ
	Cartridge world	22.9 ink cartridge

**Grant Account**

\$222.52 PAYE October

To be paid when there are sufficient funds.  
 Moved C Carey / B Trangmar Seconded

Carried

**CORRESPONDENCE:**

Correspondence to 13 November 2006:

**SNZ:**

AGM minutes  
 Drowning strategy  
 Staff changes  
 Constitution changes  
 Age Group Records 2006 / 07 Georgina Toomey & Annabelle Carey  
 SNZ Annual reports for clubs  
 Tauranga Amateur Swimming Club and their 75<sup>th</sup> Jubilee Reunion

**CENTRES:**

Taranaki Death notice - Swimming Taranaki Life Member Douglas Gayton  
 Taranaki Annual event book  
 Otago Alexandra Christmas Challenge Cup meet.

**CLUBS:**

AquaGym letter of support Performance Centre  
 Jasi letter of support Performance Centre  
 Kaiapoi letter of support Performance Centre  
 QEII letter of support Performance Centre  
 Templeton letter of support Performance Centre  
 Wharenui letter of support Performance Centre  
 Templeton South End Spring Carnival in Timaru on 29 October permission to travel  
 AquaGym Auckland Champs permission to travel for 2 swimmers  
 AquaGym Murihiku Meet – Invercargill on 18 November permission to travel for 3 swimmers  
 AquaGym requesting permission from Canterbury Centre to offer a luncheon for competitors and spectators at the conclusion of NZ Juniors

**OTHERS:**

Lincoln University letter of support Performance Centre  
 Quantum Events Ltd Ocean Swim Series 2007  
 QEII Alan Direen letter of support Performance Centre  
 CCC Seminar Chris Overholt, of Commercial Operations at American Football's Miami Dolphins  
 The Southern Trust Decline TM expenses Auckland – total funds allocation already met for 2006  
 Canterbury Sports Foundation Bernie Walker Memorial Award applications.  
 Mayor Gary Moore letter of support Performance Centre Copy  
 SportCanterbury – NZ Coaching level 1 course  
 Sport Canterbury – Annual report  
 Century Foundation – Decline Memorial Meet medal application insufficient funds.  
 \$150 donation & thank you from Parafed  
 Sport Canterbury – officials forum  
 Pub Charity \$7378 for SCWC A Medals  
 Canterbury Foundation \$2000 for SCWC A Pool Hire  
 Sophie Pascoe thank you for donation.  
 CCC hosting SI Masters Games 6 – 14 Oct 07 invitation to an organising meeting 13 November.

Carol Corcoran Team Managers report S.I. REGIONAL TEAM TO VICTORIA WINTER CHAMPS  
Special Olympics request for help 27 November @ Wharenui for schools Ribbon day  
The Canterbury Community Trust Donation Evaluation Report  
Canterbury Masters NZ Long Course nationals 4 – 6 May 2007 request for help

### **Outwards:**

S Pascoe World Parafed champs letter & donation  
Refund & thank you Eureka Trust NZ Spring TM expenses  
Application to The Southern Trust NZ Summer TM \$1413.77  
Performance Centre application to SNZ email  
Performance Centre application to SNZ Hard copy  
Funding application to Southern trust 1413.77 TM for Summer Champs Auckland  
Thank you & refund unused portion to Eureka (tm Dunedin)  
Application to Lion Foundation NZ Summer TM \$1413.77  
Application to First Sovereign TM & Officials accommodation Nelson South Islands  
Budgets for NZ Juniors & Youth & Opens to Swimming NZ  
Thank you letters & cheques to M Russell, D Winward & L Tillman for Ares operation for Surf.  
Jasi - Age Group Records 2006/07 Georgina Toomey  
AquaGym - Age Group Records 2006/07 Annabelle Carey  
Swimming New Zealand Annual report to all clubs  
Invitation to Delegates evening to all clubs  
IRD GST Return  
Application to Lion Foundation NZ Summer TM \$1413.77 Cancellation

### **Matters Arising from Correspondence**

AquaGym are considering offering a luncheon for competitors and spectators, etc. at the conclusion of NZ Juniors at QE2 in February. We are therefore requesting permission from Canterbury Centre to do this and could you please table this at your next meeting. Also do we need to seek approval from Swimming NZ to do this too?

Aquagym to have permission to hold a function after Juniors on the understanding they will provide transparent feedback on viability.

In future SCWC will ask all clubs for expressions of interest for functions after national meets

Moved: W Wright / B Trangmar Seconded Carried

Canterbury Sports Foundation Bernie Walker Memorial Award applications to be considered by the selectors.

Canterbury Masters NZ Long Course nationals 4 – 6 May 2007 request for help deferred to December meeting

SI Masters Games 6 – 14 Oct deferred to December meeting

### **Transfers**

Sarah Russell	Wharenui to AquaGym	13.10.06	effective 12.12.06
Zoe Baker	JASI to QEII	16.10.06	effective 15.12.06
Tracey Craythorne	Wharenui to Jasi	25.10.06	effective 24.12.06
Rachel Craythorne	Wharenui to Jasi	25.10.06	effective 24.12.06
Kawati Naitoro	Templeton to Jasi	29.10.06	effective 28.12.06
Chantelle Naitoro	Templeton to Jasi	29.10.06	effective 28.12.06
Martin Russell	Wharenui to AquaGym	2.11.06	effective immediately
Jo Russell	Wharenui to AquaGym	2.11.06	effective immediately

Moved / M Morrison / G Cain

### **Records**

#### Templeton Sprints

#### Men 12-12 50 Breast

35.84	Elliot Box	5/2/2000	AQG -CB
34.59 **	MIKA J. SANIUELA-MCENTYRE at Templeton Sprints 200611/4/2006		AQGCB

Moved M Schout / M Morrison Seconded Carried

### **REPORTS:**

**Competition:** No report

**Selectors:** Selectors to consider Bernie Walker nomination

1 relay team for each relay event at NZ Summer Champs  
Summer Champs Team Manager C Carey to be travelling & accommodated with Wharenui club,  
thank you to Wharenui for this, funding application was withdrawn & SCWC will pay rental car &  
tm costs

**Technical**

Becky Clarke                      Timekeepers 14.10.06

**Registrar:** Members registered 1157 to 13.11.06                      - 2005 = 967

**Equipment:**

**Publicity:** Radio review each week & Neil to chase up TNM Sprints – results were sent to Press  
but not printed, however there was coverage in the local suburban papers  
Finals of SCWC A on CTV Neil has put a proposal to “Invicare” to fund coverage should hear next  
week.

**GENERAL BUSINESS:**

Xmas presentation \$200 (nibbles & wine) & Jan’s Xmas cake

Application for funding of the Administrators Salary for 2007

Motion to apply to Canterbury Community Trust Sports funding December Trust application for  
Sport.

Moved R Bowden / M Schout      Seconded    Carried

Application for funding of the SwimCanterbury Academy.

Motion to apply to Canterbury Community Trust Sports funding December Trust application for  
Sport.

Moved R Bowden / M Schout      Seconded    Carried

C Carey & R Clarke with P Burgon, A Johnson & J from Sport Canterbury to meet with Wayne  
Ward Canterbury Community Trust this week to discuss.

Neil Douglas provided an update re lane space at Kaiapoi.

**Terms of reference discussed for the strategic plan**

Terms of reference Sponsorship committee accepted. R Clarke (chair) W Wright, B Trangmar & R  
Bowden. This committee will meet before the next Management committee meeting

W Wright / B Trangmar

Alumni, mentoring strategies parked

Cultural strategy, C Corcoran to discuss at the next coaches meeting

Rewards Strategy to be discussed in Feb agenda - re. swimmer rewards

Meeting closed 9.50

Signed

Date

The next Management Meeting will be held at Wharenui Sports Centre 11 December 2006