

CANTERBURY WEST COAST SWIMMING Inc

MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD AT WHARENUI,
MONDAY 19 July 2006

WELCOME: Mr Ron Clarke extended a special welcome to all present.

PRESENT: Mesdames: J Bickley G. Cain, C. Carey, C. Cassin, M. Morrison,
Messrs: R. Clarke, B Naylor, M. Schout, & W. Wright B. Trangmar, R Bowden

APOLOGY: C Corcoran, N. Douglas, B. Mahan
Moved R Bowden/ M Schout Seconded Accepted

MINUTES:
Minutes of 08.05.06 taken as a true and correct record
Moved M Morrison / C Cassin Seconded Carried

ARISING FROM MINUTES:

FINANCIAL REPORT:

C Carey tabled her report and presented accounts for payment.

Accounts Outstanding:

\$50.28	Eastern Districts Vic SC inv 677008
\$276.54	Otago Vic SC inv677009
\$201.12	Southland Vic SC inv 677010
\$75.42	Jasi Vic SC inv 677012
\$87.99	Kaiapoi Vic SC inv 677014
\$3262.97	Nelson Marlborough Inter Regional Expenses inv 677015
\$4249.18	Otago Inter Regional Expenses inv 677016
\$3289.70	Southland Inter Regional Expenses inv 677017
\$ 737.50	Templeton (165)
\$ 372.00	Jasi (185, 187, 190, 196)
\$ 273.00	Aquagym (189, 194, 199)
\$ 949.50	Wharenui (195, 197)

Accounts for payment: italics approved by email for earlier payment due to long time between meetings

\$25.00	<i>Canterbury Sports Trust subscription</i>
\$168.76	<i>Accomplish subscription</i>
\$175.78	<i>Christchurch City Council – Open meet Jasi</i>
\$38.03	<i>Copy Print – sponsors signs Y & O</i>
\$275.00	<i>Wharenui Sports centre Junior meet May</i>
\$200.00	<i>H Wilson, Oceania</i>
\$200.00	<i>D Toomey, Oceania</i>
\$200.00	<i>Z Baker, Oceania – did not attend</i>
\$200.00	<i>M Allan, Oceania</i>
\$400.00	<i>B Pickersgill-Brown, Oceania & Pan Pac’s</i>
\$200.00	<i>L Fairbairn, Trans-Tasman</i>
\$200.00	<i>W Franks Trans-Tasman</i>
\$200.00	<i>A Carey Pan Pac’s</i>
\$68.10	<i>C Carey reimburse Press AGM notice</i>
\$55.86	<i>R Clarke Reimburse Presidents forum</i>
\$250.00	<i>Aquagym Youth & Opens Catering</i>
\$250.00	<i>Jasi Youth & Opens Catering</i>
\$250.00	<i>Kaiapoi Youth & Opens Catering</i>
\$250.00	<i>QEII Youth & Opens Catering</i>

\$250.00 Wharenui Youth & Opens Catering
 \$55.00 Reap House – venue for workshop in Hokitika
 \$1487.81 Ashton Wheelans & Hegan
 \$217.40 Wharenui \$17.40 photocopying, \$200.00 Junior League
 \$202.80 Cash float
 22.85 Trens cups to repay QEII club from Y & O
 8.95 envelopes
 19.80 Cartridge Brother fax
 80.00 Cartridge refill QEII printer
 71.20 Warehouse Stationery Mouse laptop, cashbox,

 108.49 Carey Carey refund
 66.98 NZPO stamps & large envelopes Annual report
 41.51 The Warehouse frames for certificates
\$99.54 Zelda Court Country Club Manager Expenses

Grant Account

\$239.53 May PAYE
 \$333.78 June PAYE

Unpaid

\$787.86 Amicus Insurance
 \$140.63 CCC Jellie Park hire Junior League
 \$625.21 Audio Automation
 \$120.00 A Parker Camp coach expenses (\$40 per day x 3 days)
 \$120.00 A McLay Camp coach expenses (\$40 per day x 3 days)
 \$120.00 C Root Camp coach expenses (\$40 per day x 3 days)
 \$15,336 St Bedes Inter-Regional Camp
 \$1,111.34 Ashton Wheelans & Hegan Audit invoice
 \$173.03 Refund to NZ Community Trust
 Also refunds for swimmers \$34 each from camp
 \$737.50 CCC Pool hire QEII for inter-regional meet
 \$ 37.86 Reimburse Ron Clarke Battery for starting equipment QEII
 I need to pay small refunds back for pool funding to Metro after I get
 Wharenui's invoice &
 \$600.00 Bus Funding refund to Pub Charity
 \$650.00 Wharenui Pool hire QEII for inter-regional meet

Grant Account

\$222.52 July PAYE

That accounts be paid as and when funds available

Moved C Carey / C Cassin Seconded

Carried

Transfers

Katie Morton Jasi to Wharenui
 Rosalie Keith Aquagym to QEII
 Oliver Barron QEII to Aquagym
 Matthew Hutchins Burnham to Wharenui
 Giana Fyfe Wharenui to Aquagym
 Megan Allan Aquagym to North Shore (AK)
 Yvonne Salkeld Aquagym to Jasi
 Matthew Wright North Shore to Jasi
 Hannah Petrie Aquagym to Greendale (HEPB)

Tim Anderson	Wharenui to Aquagym
Hillary Harper	Wharenui to Jasi
Katherine Harper	Wharenui to Jasi
Clemintine Flatley	Aquagym to Orca (SL)
Sam Butler	Aquagym to Neptune (OT)

Moved M Morrison / J Bickley Seconded

Carried

CORRESPONDENCE:

SNZ:

Record procedure for national records
Support for Danyon
Receipt of email letter
Notice of Tri series camps
No Exceptions Announcement – people with disabilities – inclusive sport
Revised hosting request & reply to letter about national meets
SNZ Regulation Changes
National Relay certificates
National meets
AGM notice
Annual Membership Survey
Amendment to AGM notice
Permission for Canterbury swimmers to compete at Vic SC
Permission for Southland, ED & Otago swimmers to compete at Vic SC
Technical Appointments for NZSC & NZ Summer & Applications invited for 2007 national meets
Information request for SNZ Service Award pockets

CENTRES:

Southland	League series information, annual report
Waikato	Hamilton meet
ED Minutes,	2 July Email not coming to inter regional camp
Wellington	Annual report
Auckland	Annual report
Manawhatu	Annual report
Taranaki	Obituary Ian Cameron
Otago	Annual report, query are we going to run Open Meet during Juniors

CLUBS:

Aquagym, nominations management & service awards, Presidents report, Financials, club info
Dudley Park financials, club info Presidents report
Burnham, club info
Kaiapoi, financial records, Centre nominations forms, permission to travel Neptune
Wharenui, Presidents report, permission to travel to Neptune, financials, club info
Hokitika presidents report, financials
Halswell Club info
Jasi permission to travel to Neptune, financials, Constitution of Jellie Park Sports Institute
Hokitika Club info
Templeton Financials
QEII Club info, permission to swim Neptune

Christchurch club info
Greymouth Presidents report, Club info, financials

OTHERS:

Sport Canterbury Supporting and Developing Officials, Best Practice seminar
CCC Chinch details update.
Sport CB funding forum invitation
Thank you card Ron & Judee Clarke
Thank You from New Zealand Swimming Trust
CCC Major Grants application receipt
Decline for NZ Community Trust application, previous receipts not forwarded
NZ Business of Sport Summit.
Quantum Events – Scott Rice query about sea swim events in Chch
Hadlee Sports Trust Nomination forms – given to Marlene
William Franks Thank You letter for swimmer donation
Lion Foundation decline for camp accommodation funding
Thank you for travel grant Ben Pickersgill-Brown
Pub Charity \$2400 towards Inter Regional Bus expenses
Thank You travel grant Annabelle Carey
Sport Canterbury Officials Network newsletter
Sport Canterbury Officials Network invitation to guest speaker
New Zealand Swimming Trust annual Update and info
Metro Charity \$1200 funding Inter-Regional pool hire successful
Parafed Query about possibility of help Oct 27 & 28
Sport Canterbury – Breakfast July - Nick Hill SPARC
Canterbury Community Trust Annual Report
NZ Secondary Schools Sanction form for SI sec comp
Sport Canterbury - codes of conduct and selections of athletes.
Lyndon Bird Apology for Inter-Regional camp non communication
NZ Community Trust – request for refund of outstanding balance
NZ Surf Life Saving – request to run meets 2 & 3 October & 4,5,6 October
Lauren Trangmar Apology for Inter-Regional camp withdrawal

Outwards:

Letter to P Veric & C Rushton re delay in Next Wave team announcements
Thank You letter to Garry Moore for Y & O
Press AGM notice
CCC Funding application Electronics
Letters & cheques to international Swimmers, H Wilson, D Toomey, Z Baker, M
Allan, B Pickersgill-Brown, L Fairbairn, W Franks & A Carey
Application to NZ Community Trust for Inter-Regional Camp accommodation
Funding
Application to Metro for Inter-Regional Camp Pool hire
Application to Pub Charities for Inter-Regional Camp Bus hire
Academy Canterbury – Junior athlete identification to coaches
Thank you letters to clubs for Youth & Opens help
Sport Canterbury – Risk Management workshop flyer
Cancellation of luncheon
Letter to NZ Community Trust regarding non compliance of donation conditions
from 2004
RAD Budget to SNZ
Application to Lion Foundation for Accommodation Inter-Regional for CWCS Team
Thank you letter to Viv Wright for Committee work
Hosting and question re international meet trials hosting letter to Sandra Holden /
Paul Veric

Corrected Annual report & accounts to SNZ
 Annual report & financials to Companies office
 Kevin Collier Sport and Funding Advisor Christchurch City Council – questions re funding
 Permission for Canterbury swimmers to compete at Vic SC
 Reply to ED re not attending Camp - will incur any expenses to pay
 Letter to Jasi regarding the late withdrawal of swimmers from Inter-Regional team
 Letter to QEII regarding the late withdrawal of swimmers from Inter-Regional team
 MIZONE club contacts
 Change of name notification to Companies Office

Matters Arising from Correspondence

Yes we will hold an open meet during Junior Nationals next year.
 No exceptions Report discussed & agreed the way to move towards integration.

Parafed request for help to run the SI meet 28 Oct. Ron going to discuss with Hadleigh Pierson to find a way to help as we also have a Junior meet that day. SNZ changes to rules – remit to change scratching rule at Y & O CWC would like to see status quo for next year and be able to work more on education swimmers and coaches at being more proactive in scratching.

Quantum Events – Scott Rice query about sea swim events in Chch early next year, Brett Naylor to get back to Administrator next week.
 Administrator to make AGM Bookings

AMICUS Insurance all items carry a \$1,000 excess if locked in secure building – \$2500 if not or in transit, do we want to insure? Decided not to insure and carry risk ourselves, Administrator & storage facility will not be held accountable in event of loss.
 Moved: R Bowden/ B Trangmar Carried.

Records

Records

Neptune

Men 17-17 50 Fly

26.85	Arjun Haszard	7/17/2002	WHA -CB
26.78 **	HAMISH A. WILSON at Neptune Queens Birthday Swim Meet 6/3/2006	JASCB	

Jasi Meet

Men 11-11 50 Fly

34.49	Chris Howell	8/26/2000	WHA -CB
34.20 **	Isaac LEOTA at Jasi Winter Meet Day 1	6/16/2006	AQGCB

Men 17-17 50 Fly

26.78	HAMISH A. WILSON at Neptune Queens Birthday Swim Meet	6/3/2006	JASCB
26.51**	HAMISH A. WILSON at Jasi Winter Meet Day 1	6/16/2006	JASCB

Men 10-10 100 Back

1:22.75	Johnathon Chan	6/2/2001	JAS -CB
1:21.98 **	JADE L. SCOTT at Jasi Winter Meet Day 2	6/16/2006	QESCB

Men 12-12 50 Breast

35.81	MIKA J. SANIUELA-MCENTYRE at Wharenui Junior Olympic	4/7/2006	AQGCB
35.76 **	MIKA J. SANIUELA-MCENTYRE at Jasi Winter Meet Day 2	6/16/2006	AQGCB

Men 17-17 100 Fly

58.12	Arjun Haszard	7/15/2002	WHA -CB
57.36 **	HAMISH A. WILSON at Jasi Winter Meet Day 2	6/16/2006	JASCB

Trans Tasman

Men 16-16 50 Fly

26.49	Adam VanOpzeeland	8/21/2004	WHA -CB
26.43 **	WILLIAM C. FRANKS at Trans Tasman	6/4/2006	JASCB

Oceania

Men 17-17 50 Fly

26.21	HAMISH A. WILSON at 2006 NZ Youth and Open Champions	4/12/2006	JASCB
26.00 **	HAMISH A. WILSON at Oceania Champs	7/7/2006	JASCB

QEII Mid Winter Meet

Open Men's 200 LC Medley Relay

1:52.02	Jasi	20/01/05	JASCB
1) J Borsje-Clark, 2) B Kay, 3) D Toomey, 4) H Wilson			

1:52.01 **	Aquagym	16/07/06	AQGCB
1) E Box, 2) R Adamson, 3) J Kraal, 4) B Pickersgill-Brown			

Moved: M Morrison / G Cain Seconded

Carried

REPORTS:

Competition:

No nominations for SC by 1 July 2006

NZ SC Manager – Sharee Bowden possibly

NZ Summer Team Manager – only expression of interest - Carey Carey

New caps committee members discussed silicon caps – members to discuss in clubs and come back to the next meeting with ideas on design etc.

Administrator to source new SCWC A Medals & Memorial medals and apply for funding.

Swim Meet charges for 2006 – 07 season. These have not increased for several seasons and with Memorial Meet & SCWC A & B all held at QEII using electronics now the costs to run these meets have increased. 2006 – 07 charges

Memorial Meet \$5 individual & \$10 Relay

SCWC A \$7 Individual & \$12 Relay

SCWC B \$5 individual & \$10 Relay

Moved R Clarke / G Cain Seconded

Carried

Selectors: Hadlee Nominations Peter Burgon – Coach; Zoe Baker Female Athlete; Annabelle Carey Junior Athlete & Lesley Huckins Referee / official

Technical:

The following 3 people passed there regional timekeepers examination both theory and practical on 2.6.06.

Diana Wilkes (Aquagym)

Peter Moore (Aquagym)

Annabelle Carey (Aquagym)

New people offering to help with – league computer work Doug Templer TME, Michael Hamilton JAS, Martin Russell WHA, Liz Jensen JAS

Moved M Schout: R Clarke Seconded

Carried

Registrar: 899 to 19 July, last year we had 875 on the 15 September 2005.

Equipment: Administrator will purchase new toner purchased before WWO
Future charge for computer / operator use by other users \$100 - \$300 session W Wright/
R Bowden

Publicity: No report

GENERAL BUSINESS:

South Island Sec schools sanction criteria – want financial report after meet
Need to print bags for Grand Prix \$10 = \$1 per bag each do I need logo check with SNZ
Purchased gear bags for RADS – in budget set by SNZ
Funding applications for Team Managers NZSC & Summer – where possible book 2 room
unit for officials to travel to National meets within the same budget funding to help with
professional development of SCWC officials.
Approval to purchase more Service Award badges (\$634 for 100)
Rankings to be put on website
New Meet Manager to be purchased –Administrator to email clubs asking if they wish to
purchase at the same time. This is no cheaper for the individual clubs, however they will
save the postage costs Clubs to get back to Administrator by next week.
Brett Naylor has been elected President of SCAT
Warren discussed strategic plan & budget & need for meeting to discuss. Set for 9th
August 7pm.

Meeting closed 9.35

Signed

Date

The next Management Meeting will be the held at Wharenui Sports Centre 14 August at
7.30.